FIU CONNECT Quick Tips – User Guide

Handout Blackboard (User Guide)



ManchesterCF Financial Intelligence

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Logging In

Step one: Visit the link <u>https://manchestercf.blackboard.com/</u>.

Step two: Fill in the Username and Password that was provided then hit enter or click Login.



Step three: Under My Courses click FIU Connect: {Your institution's name}.

	0
My Institution Courses	
Courses where you are: Student	
FIU Connect: ManchesterCF	



Step five: Use the *Table of Contents* to view the various learning methods available including: *Course Topics*, the computer-based training (*CBT*) module, the *Digital Textbook*, *References*, *Glossary* and the *Knowledge Assessment*.



Resetting Your Password

Step one: Click the drop-down menu in the top-right corner of the screen.

	Suest Student-NOB 1
	My institution Courses
/// \\\\ //// \\\\ //// \\	
	My Courses
ed in the last 7 days.	Courses where you are: Student
en posted in the last 7 days.	FIU Connect: Northern Ontario Bank
more announcements \rightarrow	
	On Demand Help
	Need help with Blackboard Learn? Want to learn something new? Get familiar with features in minutes. Watch short, engaging Blackboard Help videos on our YouTube channel.
	Videos for Students Videos for Instructors

Step two: From the drop-down menu, click Settings.

	Courses FU Connect No. Software Bank Control Bank	vrthern
News and Announcements	My Courses	
No Institution Announcements have been posted in the last γ days. No Course or Organization Announcements have been posted in the last γ days. more announcements. →	Courses where you are: Student FIU Connect: Northern Ontario Bank	
	On Demand Help	
	Need help with Blackboard Learn? Want to learn something new? Get familiar with Statutes in minutes. Watch short, engaging Blackboard Hey bolkso and ur You'T Libe channel. Videos for Students Videos for Students	
	Linka	
	Tools	

Step three: Within Settings, click Personal Information.

FIUCONNECT		Courses Student NOB A (Courses Student NOB S (Student S (Settings) Change Text Size High Contrast Setting Personal Information
News and Announcements No Institution Announcements have been posted in the last 7 days. No Course or Organization Announcements have been posted in the last 7 days. more announcements	My Courses Courses where you are: Student FUU Connect: Northern Ontario Bank On Demand Help Nevd help with Backboard Learn? Want to learn something nevd familiar with Statutors in minutes. Watch abort, engaging Statutored Help values on our You Tube channel. Vanda for Italinuction	
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Step four: On the Personal Information page, click Change Password.

Image: Distance

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Personal Information

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Bit war Personal Information is your contact information, name, address, phone number, and so forth. Use Privacy Options to set who can see your Personal Information

Image: Distance

Change Password

We resonal ender and set which links appear on your My Settings navigation menu.

Change Constance

Bit user contacts and set which links appear on your My Settings navigation menu.

Change Constance

Bit user contacts and help text options.

Step five: To change a password, fill in the required fields then click Submit.

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	, 🗸	My Institution	
	Personal Information Charge Password		
	Change Password		
	* Indicates a required field.		
	CHANGE PASSWORD		
	Complete this form to change the passwort.		
	* Current Password T-		
Ι	* Passord		
	* Verify Password		
I			
	Click Submit to proceed. Click Cancel to go back.	Canaal	ubmit.
		Cancer	
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Using the Digital Textbook



Search: Type a term into the Search field then click on the word or phrase to be taken to the page.



Settings: Select Settings to change your view preferences.

Settings	×
Custom Zoom	
Zoom to double page	÷
Zoom to	
Page Transition	
Flip	÷

Zoom:

You can zoom in and out of the page by double clicking on the area you want to enlarge.

Thumbnails: Scan through the thumbnail images then click the page you wish to see.





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