FIU CONNECT

QUICK TIPS
Blackboard (User Guide)
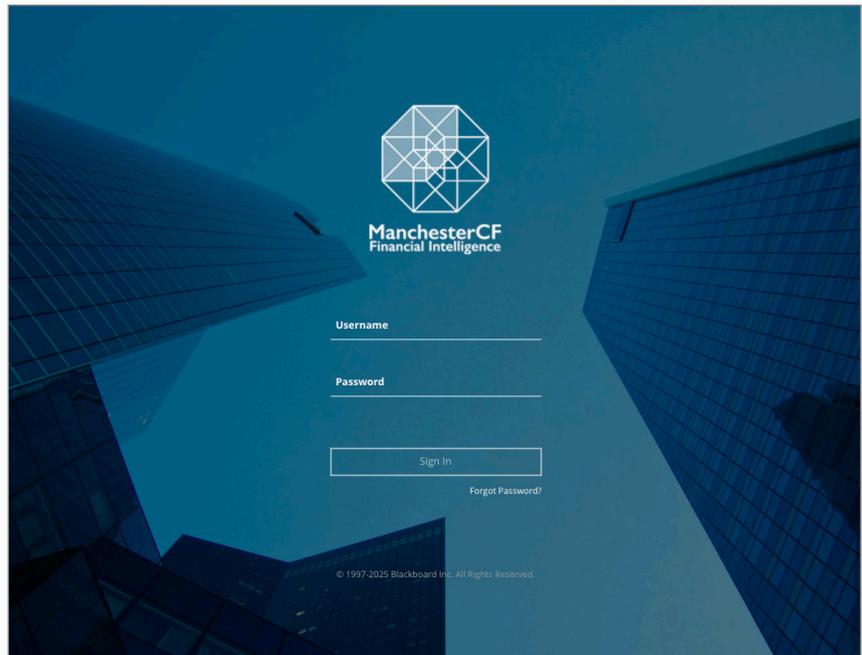
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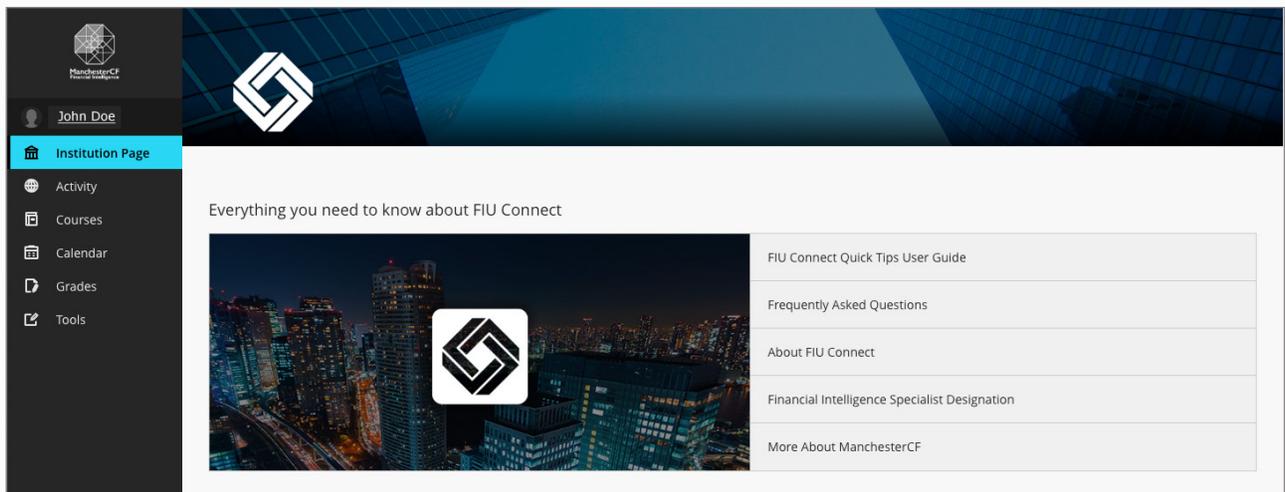
1. LOGGING IN

Step one: Visit the link https://manchestercf.blackboard.com/.

Step two: Fill in the *Username* and *Password* that was provided then hit enter or click *Sign in*.

Step three: The default page is the Institution Page where you will find news about the FIU Connect platform and announcements about courses.

2. CHANGING YOUR PASSWORD

Step one: From the left navigation menu, select your profile name then click on *Change Password*.

Step two: Create a new password then click *Save*.

3. ACCESSING COURSES

Step one: Select *Courses* from the left navigation menu.
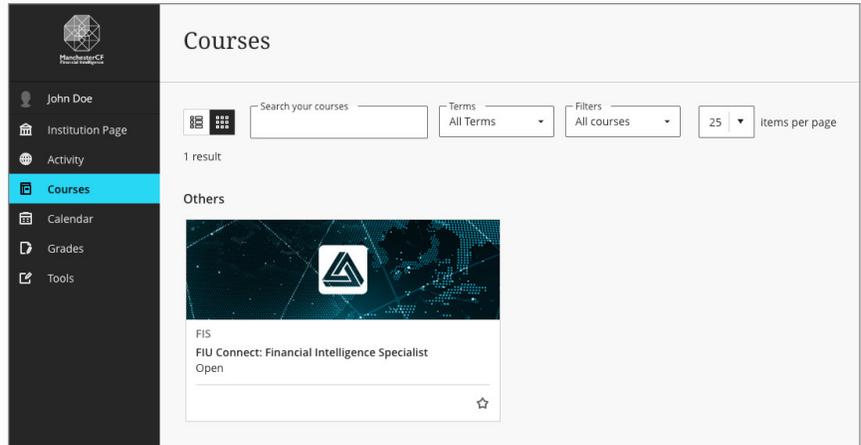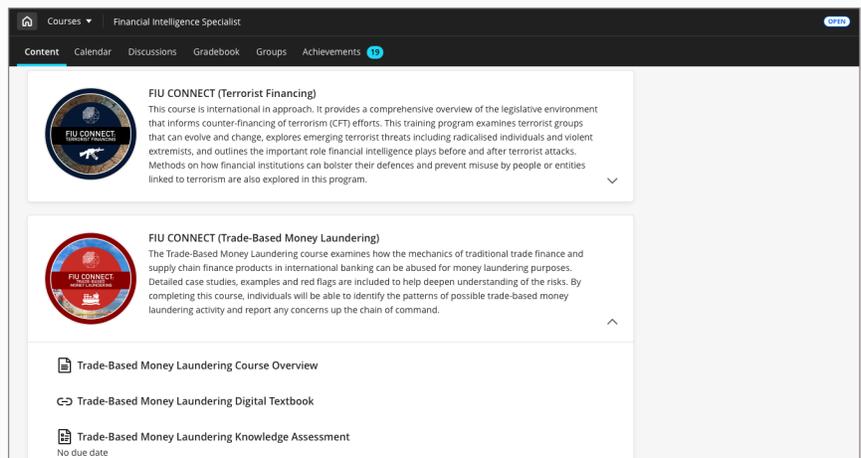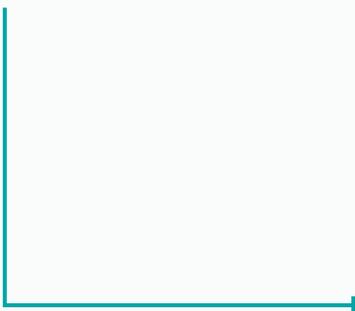

Step two: Scroll down to explore the FIU Connect couses.
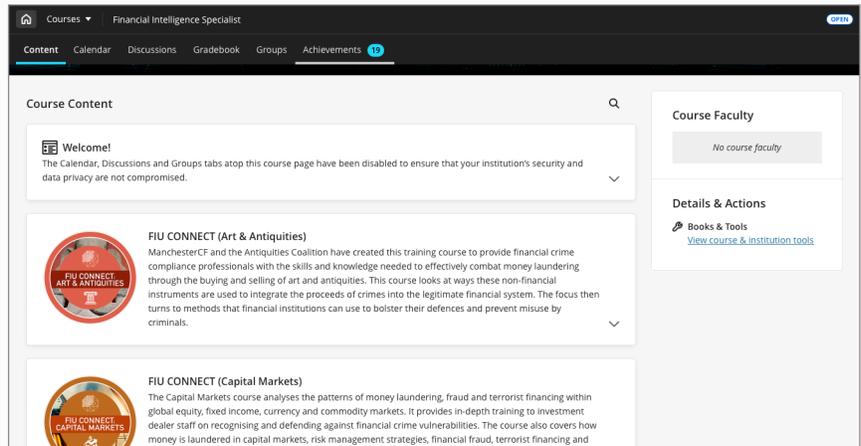
Step three: Click on an individual course to view the following options:
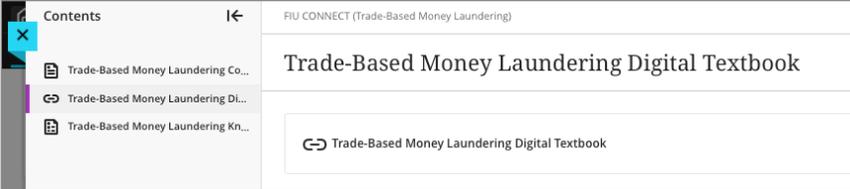
4. COURSE COMPONENTS

Beneath the course title and description, each course has an overview sheet outlining the topics that are covered in the course.

The digital textbook opens in a new tab and provides the learning component on which the knowledge assessment is based. See more details on pages 6 and 7.
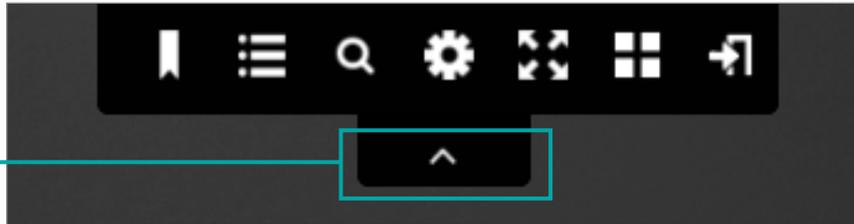

The knowledge assessment is series of 15 multiple choices questions, displayed one at a time. See more details on page 8.
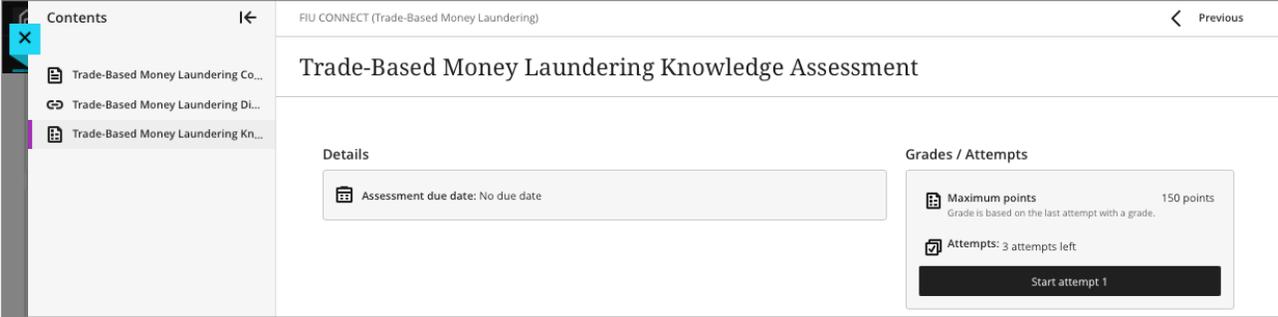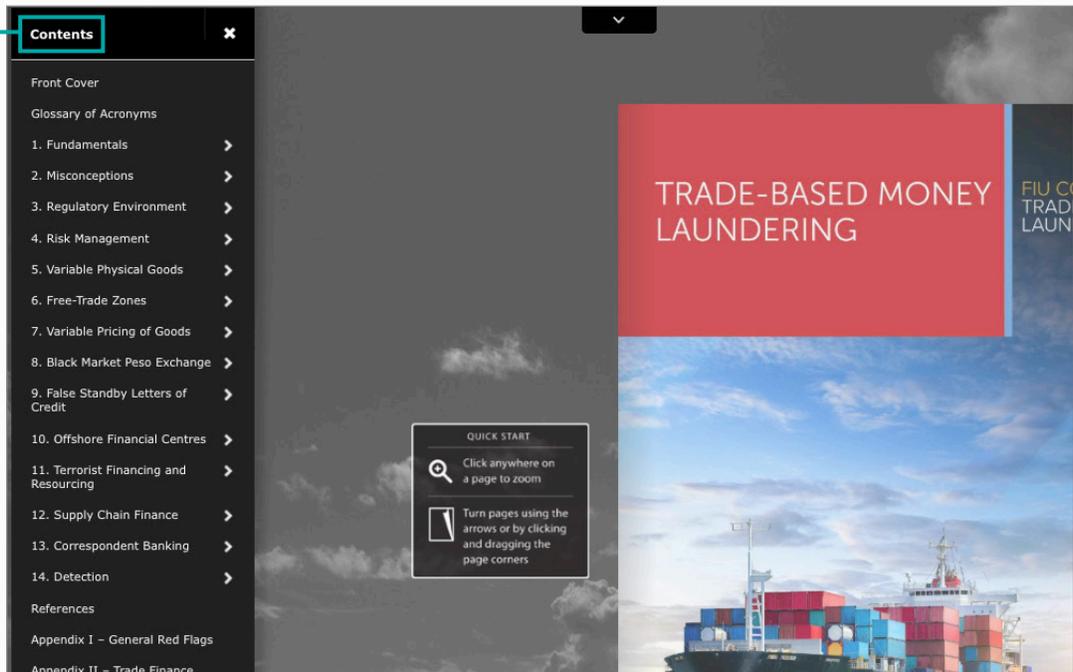
5. USING THE DIGITAL TEXTBOOK

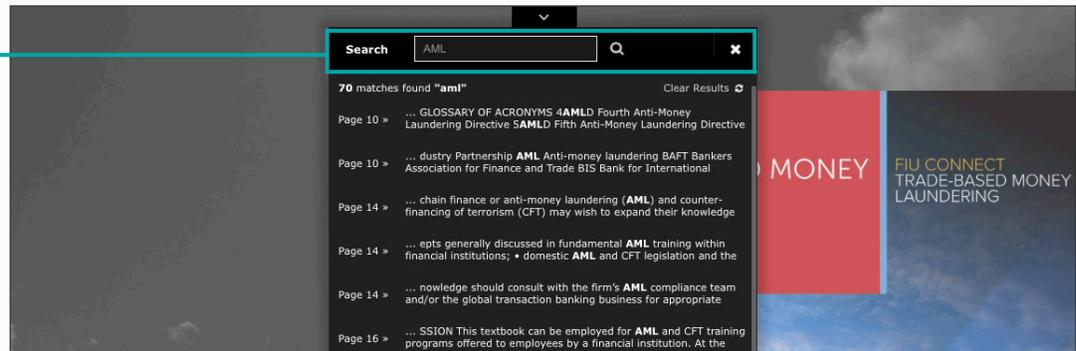**Toolbar:** Access the toolbar by clicking the arrow at the top of the screen.

	Bookmark		Settings		Exit
	Contents		Fullscreen		
	Search		Thumbnails		

Contents: Access the chapters and subsections listed under *Contents*.

Contents

Front Cover
Glossary of Acronyms
1. Fundamentals
2. Misconceptions
3. Regulatory Environment
4. Risk Management
5. Variable Physical Goods
6. Free-Trade Zones
7. Variable Pricing of Goods
8. Black Market Peso Exchange
9. False Standby Letters of Credit
10. Offshore Financial Centres
11. Terrorist Financing and Resourcing
12. Supply Chain Finance
13. Correspondent Banking
14. Detection
References
Appendix I – General Red Flags
Appendix II – Trade Finance

● **Search:** Type a term into the *Search* field then click on the word or phrase to be taken to the page.
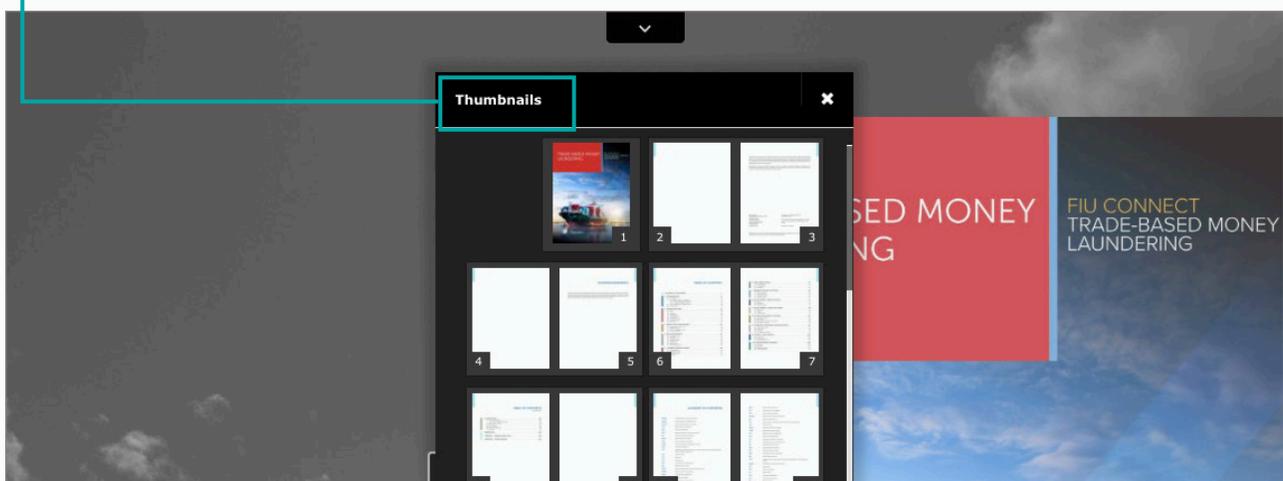

● **Settings:** Select *Settings* to change your view preferences.
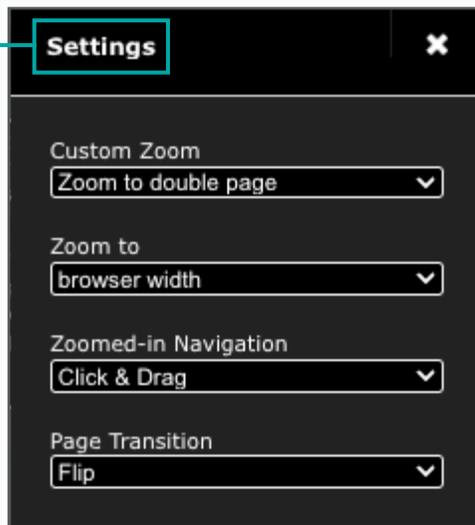
Zoom: You can zoom in and out of the page by double clicking on the area you want to enlarge.

● **Thumbnails:** Scan through the thumbnail images then click the page you wish to see.

6. KNOWLEDGE ASSESSMENTS

The Knowledge Assessment for the course will determine your grade and this can be found at the end of each course.

7. GRADES AND ACHIEVEMENTS

Once you have completed a knowledge assessment, grades are recorded and can be viewed by clicking on the *Gradebook* tab.

If you have achieved 80% or higher in a course, you will also be able to see a digital badge for that course by clicking on the *Achievements* tab.

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